



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE CHAMBA

**GOVERNMENT COLLEGE CHAMBA AT SULTANPUR TEHSIL AND DISTRICT
CHAMBA, HIMACHAL PRADESH**

176314

<https://www.gcchamba.com>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government Degree College Chamba is one of the oldest premier educational institute established by the Government of Himachal Pradesh on 15th May 1958 as a co-educational institute. The college is running graduation courses in B.A., B.Sc., B.Com, B. Voc., BBA, BCA, and Post-graduation in English, Hindi, Economics, History, Political Science, and PGDCA. The college is recognized as District Green Champion in Chamba District by the Mahatma Gandhi National Council of Rural Education, Ministry of Education, Government of India for the academic year 2020-21 and also a participating institute in Unnat Bharat Abhiyan 2.0 of Ministry of education. In recognition of its services, the college is included in the Mahavidyalaya Utkrisht Scheme of the Himachal Pradesh government for the year 2021 to modernize the college.

The Government Degree College Chamba was accredited with Grade “B+” by NAAC in September, 2016. The college has creative team of 67 faculty members and 4052 students enrolled in undergraduate and post-graduation programs in the session 2020-21. Being a Govt. College, it is fully financed by the Government of Himachal Pradesh and is recognized by UGC, New Delhi under section 2(f) and 12B of UGC act 1956 and affiliated to Himachal Pradesh University, Shimla. The college provides WEBOPAC services with Software for University Library (SOUL) software, e- journals, N-list subscription and adequate reading space to its users. The college has functional IGNOU study centre since 1991-92.

The career guidance and counselling cell of the college provides online coaching for competitive exams in collaboration with district administration and Vision IAS academy, New Delhi. The college has two units of NSS also has one active NCC unit. The college is running Red Ribbon Club also has a unit of Rover and the Parent-Teacher Association (PTA), Alumni Association and College Students Central Association (CSCA) are integral part of this institution.

With the motto **“To Teach and to Touch the Brains Forever”**, it is our earnest endeavour to share our continuously growing knowledge and experience in different fields with the learners and infuse them with interest, curiosity and enthusiasm thereby changing lives and our future as society.

Vision

The vision of the college is **“To transform society through knowledge, capabilities, ethics, truth, inclusiveness, creativity and excellence by providing quality higher education”**.

The college is committed to the holistic development of its students by making them academically excellent, professionally skilled, mentally strong and socially responsible citizens so that they become contributors to society as well as lead a better and capable life.

Mission

The mission of the college is **“to prepare students as a sensitive, objective, value-oriented, productive human beings who can contribute to society”**. To develop a state of art by making the college a center of

excellence that brings out students' total personality emphasizing ethical values and growing challenges of the diverse social needs of the state as well as of the nation. The mission of the college is to help the students to acquire comprehensive competitive skills, develop ethical values and concerns for the environment. The college aims to achieve its vision through the following mission statements:

- **Strengthen the Teaching-learning Environment:** The college aims to strengthen the teaching-learning environment through ICT, subject societies, faculty development programs, alumni association, collaborations and online/offline feedback system.
- **Extension and Upgradation of Infrastructure Facilities:** Extension and upgradation of infrastructural facilities like; smart classrooms, library, playground and laboratories to strengthen the teaching-learning environment are being executed from time to time.
- **Inculcate the Spirit of Social Service and Nationalism:** The spirit of social service and nationalism is being inculcated through NSS, NCC, Red Ribbon Club, Rovers and Ranger.
- **Healthy Competition, Mutual Cooperation and Social Responsibility:** The students are motivated to participate in different academic, sports, cultural and co-curricular activities.
- **Multidisciplinary Platform of Education:** Through the implementation of Choice Based Credit System (CBCS) in B.A., B.Sc. and B. Com. and by offering other programs like; B. Voc., BCA, BBA, PGDCA and Masters, the multidisciplinary platform is being created as per the direction of the GoHP.
- **Extension Activities:** The extension activities are being executed through NSS, NCC, Rovers & Rangers and primary data-based research work undertaken by departments by involving students aims to address the societal problems academically. The college also contribute by extending its capabilities to various government departments in extension of different social programmes.
- **Social Responsibility:** To develop a culture of sensitivity to gender issues and identities; to challenges faced by differently abled people and economically-weaker sections; and to experiences of people from marginalised communities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college has 4052 students in the year 2020-21 with 51.21 percent girls.
- 60% of faculties are having Ph.D. Degrees and recruited through HPPSC.
- CBCS in all the UG programs since 2014 as per the guidelines of HPU Shimla and Government of Himachal Pradesh.
- The college has more than 14 MoUs with international and national academic institutions.
- Online feedback mechanism to gauge the perception of the students and stakeholders.
- Coaching for competitive exams, remedial classes and tutorial hours are arranged for slow and advanced learners.
- Term-end examinations, mid-term house exams, departmental seminars, assignments and appropriate weightage of attendance are integral part of the continuous and comprehensive evaluation system.
- Online admission through official website of the college either on the basis of merit or entrance test following the roster.
- College has appropriate infrastructural facilities in its two campuses and hostel campus as described above.
- Most of the departments have well established laboratories. There are two libraries, one each in each campus. District library is also housed in the campus.
- Physical education and Music are integral part of the college curriculum.

- College provides scholarships to students through various government-aided schemes as well as through resources generated at college level with the help of student-aid cell.
- IQAC is working collectively to quality enhancement and sustenance initiatives interwoven in curricular, co-curricular and extra-curricular activities is an integral part of the college administration.
- The College campus is located in the lap of nature which provides pollution free, eco-friendly and clean environment.
- Each department has its own student- teacher societies to foster the relationship between students and teachers for enhancing teaching learning environment.
- Value based, add-on and skill-oriented education is the prime aim of the degree programme emphasized through conducting department-wise add-on courses.
- NSS Camp, NCC Camps, Rovers and Rangers, blood donation camp, rallies, philanthropic activities and outreach programmes are being organised by the college on regular basis.
- Committed PTA and registered alumni association for the development of the college and welfare of the students.

Institutional Weakness

- **Shortage of Staff:-** College has in general shortage of teaching and non-teaching staff as per the UGC and GoHP norms. The staff is being recruited by Himachal Pradesh Public Service Commission and GoHP and are being regulated by the rules and regulations of GoHP, affiliating university and UGC.
- **Mid-session Transfer:-** Being a government institution, sometimes faculty is transferred during academic session that hampers the process of teaching and learning.
- **Socially and Economically Deprived Students:-** Poor economic background of the students and the remoteness of their residence acts as one of the major constraints on their accessibility to various fields of higher education.
- **Lack of Adequate Infrastructure:-** Infrastructure is not adequate for newly started courses as well as for some already running courses; like students are being accommodated in the class room (s) beyond the capacity.
- **Traditional Courses:-** The College is trying to start some new vocational, digital skill-oriented courses, market-oriented courses but could not start it because of government policy which does not allow to run these programmes on its own.

Institutional Opportunity

- The COVID-19 pandemic has given an opportunity to re-invent modes and methods of teaching. Students and teachers learned to use new modes of engagement by training in several online platforms, like; Olympus Great Learning Platform, Zoom, Google Meet, and Google Classroom. Teaching-learning process has been enhanced and supplemented by quality e-resources.
- MoU with various national and international academic institutions has provided opportunity to the teachers and students to upgrade their skills and learn mutually.
- Enthusiastic teachers with research aptitude promoting research culture among students and an inquiry-based causative learning approach is being adopted by the students as well. Introduction of Add-on programmes, like; IT skill enhancement, Research Skill in Social Sciences, Statistical Analysis through Spreadsheet, Communication Skills, Soft Skills, E-commerce, Fashion Retailing and Merchandising (FRM), Employability Skills (EMS) in retail management and Introduction to Tour Guide and Travel Agency, F&B Service Skill in hospitality and tourism are enhancing the employability skills of the

students. Self-financing stream to be further strengthened by introducing technology and contemporary programmes. Research centres for all PG departments will provide more output in new research areas.

- To develop the college into a centre of excellence in education, research, training and innovation to such an extent that it may get recognition at national and international level.
- College got opportunity to offer bachelor program in vocational (B. Voc.) in Hospitality and Tourism and Retail Management as a separate undergraduate stream and Education as subject in humanities.
- College seeks to strengthen community outreach activities in collaboration with the government and non- government organizations (NGOs).
- Utilization of UGC Swayam Portal and HRD institutions for learning of advance skills.
- Opportunity of using ICT in teaching learning process.

Institutional Challenge

- Poor educational background of the students hailing from rural areas prove to be a major hurdle in realizing the real potential of the students in academics and related activities.
- The college is facing challenge in running two systems simultaneously i.e., Semester and Annual System under CBCS.
- The college requires adequate budgetary support from the state government for up gradation of infrastructure and implementations of various projects for the welfare of the students and for academic reforms.
- Augmenting Faculty Exchange Programmes (FEP) in collaboration with other institute/ universities at national and international levels.
- Less publications in International/National journals and books by faculty members.
- Less collaborative research projects by the research institutes of national and international repute.
- Organization of international and national conferences/seminars/symposiums/ workshops/faculty development programs by each department.
- Less P.G., skill based, add-on courses in the college.
- Less adoption of technological and pedagogical innovations to impart better education to the students coming from the rural background.
- Limited industrial exposure to college students due to industrial backwardness.
- Limited awareness among the potential entrants and parents about wide opportunities of academic programmes and courses available in the college.
- To expand on-campus residential accommodation to accommodate all hostel applicants, faculty and staff of the college, as of now, there is no provision of such accommodation.
- To provide more placement opportunities and tracking of the outgoing students, though in vocation, the college is doing very well in some courses of B. Voc., BBA, BCA, PGDCA.
- It is difficult to provide research facilities to the students and teachers without the approval of university through the syllabus.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum is designed by the affiliating university and implemented by the college as per the goals and objectives. The institution provides undergraduate programmes in Arts, Commerce, Science, Computer Science, and vocational studies, BBA, BCA, post-graduation in English, Hindi, Economics, History, Political

science and PGDCA. The college also offers various Add-On courses to enhance the skills of students as per their interest and need.

The College has opted CBCS as per latest guidelines of the UGC. The college has a limited role in designing the curriculum as it is being decided and approved by the Board of Studies of the affiliating university. Although some teachers are members of the board of studies in different subjects. In the beginning of the academic session, the principal convene meeting with the academic calendar committee, college advisory and examination committee for the effective implementation of the curriculum. Based on the number of teaching days available in the academic session, a holistic plan is chalked out. The college provides diverse, controlled and flexible programmes of study that enable the students to follow a self-selected pathway to the learning.

The college strives to offer the quality education and services through continual self-assessment, evaluation by the students as well as by seeking feedback from stakeholders. The updating and revision of the curriculum depends on the university. Each department also organizes extra classes to complete the syllabus as well as resolve the doubts/concerns if required. Departmental seminars, assignments, mid-term test are also being conducted for the continuous and comprehensive evaluation of the outcome of teaching learning activity.

Beside teaching, different student centric personality development activities are being organised in the college to enhance the level of learning and understanding, like; primary data- based research assignment, quiz competitions, mentoring classes, career guidance and counselling sessions are few to count. New teaching techniques like; peer-group learning/studies, small assignment-based research projects, internship (OJT) programs, on-line and off-line guest lectures (national and international) are also being organized by different departments in the college.

Teaching-learning and Evaluation

The college maintains a learner-centric environment for quality education. Wide publicity to the admission process is made by prospectus, college website and newspapers. The College has transparent on-line admission system. Students counselled at the time of admission to choose the programmes/courses of their choice as per roster.

The institution identifies slow and advanced learners through class tests, assignments, project work and effective strategies and remedial classes are being adopted to resolve the concerns of slow learners. The college average pass percentage in the last five years is 83.15%. The college organize teaching, learning and evaluation schedules strictly by following the academic calendar of the affiliating university. Regular meetings convened by the Principal and the IQAC to draw an annual blue-print of the events in form of calendar of activities.

The college has qualified and competent faculty members recruited by HPPSC as per UGC norms. The in-service teachers are encouraged to attend refresher and orientation courses in their respective subjects. The feedback mechanism helps faculty members to enhance their professional competency. CCA of the students takes places as per norms. At the beginning of the session, all students are informed about the evaluation procedures. The grievances of the students related to house examinations are redressed promptly and expeditiously by the concerned teachers.

The college is situated in a rural area. During the last two years, the enrolment of the students is above 4000, which shows the credibility of education imparted by the institution. The average percentage of full-time teacher against sanctioned posts during this cycle has been 73.93 % and percentage of full-time teacher with

Ph.D. during 2020-21 is 60%. Majority of the teachers of the institution use ICT tools for the teaching. For better interaction and mentorship, the students are divided into small groups for tutorials. The administrative committees of the college work effectively and efficiently to run the college in a smooth manner. The college has a time bound and efficient mechanism to deal with examination related grievances. The IQAC of the college reviews the academic performances of each department.

Research, Innovations and Extension

Promotion and development of research activities are led by college UGC affairs committee along with the principal and heads of different departments. Faculties are also engaged in supervising the research scholars of different levels. Teachers are encouraged to submit the minor/major project to the UGC and ICSSR and to other funding agencies. As per the rules and regulation of GoHP, the study leave is provided for carrying-out research work for Ph.D./ higher study.

The college promotes the faculty participation in orientation/refresher courses, involvement in and organization of workshops and seminars and special guidance on ICT teaching technology and language skills. During the previous five years, teachers presented and published their research work in various research publications and chapters in edited volumes of books. More than 50 syllabus/reference books have been published by the teachers of the college from national and international publishers. Further, college encourages teachers to submit research papers, conduct research and publish books of the curriculum in their respective fields.

Programmes focused on “Campus to Community” are being planned as per the directions of higher authorities are being carried out by NCC, NSS and Rover & Ranger units, subject societies, career counselling and placement cell, gender champion club, red ribbon club and eco club and they plan and host activities throughout the year for the vital benefits of the society. Through such programmes, the college is disposing off its social responsibility.

Various resource persons from national and international institutes have visited college to guide our students for different career options through academic and cultural exchange programs. The students are encouraged to participate in these activities. The students and faculty of the college also donated blood in the campus in blood donation camps and off the campus to the needy. Along with these, environmental awareness programs, road safety and disaster management programs to help and sensitize the masses. The college has been awarded recognition letters from the local administration and gram panchayat for these services. The institution has also a well-established Entrepreneurship Development Cell (EDC) and Institution’s Innovation Council (IIC) for promoting innovation and inculcating entrepreneurship spirit among the students.

Infrastructure and Learning Resources

The Govt. Degree College Chamba is stretched in three campuses i.e. Akhand Chandi Palace (First campus), Sultanpur campus (Second campus) and Hostel. The first campus has Darbar Hall, 19 classrooms, post-graduate departments, BBA, BCA and PGDCA departments, library, IGNOU study centre and B. Voc. department. Some part of first campus is temporarily being used by the Government Medical College Chamba since 2016, however, all infrastructure is being used on mutual basis by both the institutions.

The college has three student (boys) hostels (2 for ST and 1 for SC). The ST hostel is equipped with solar

energy source through solar panels on its roof. Two hostels are temporarily being used by the Government Medical College Chamba since 2016.

The infrastructure in the second campus of the college comprises of front area fitted with solar LED lights, parking area, open-air theatre, playground area having basketball, badminton and volleyball courts, botanical garden, medicinal plants area, biogas plant area, canteen block, academic, administrative block with as well as separate washrooms for boys and girls in each floor.

The academic cum administrative block with 15 smart class rooms, conference hall, multipurpose hall, laboratories, NCC and NSS room, library, open reading space are housed in the second campus at sultanpur. The laboratories of physics, chemistry, botany, zoology, and geography and computer science are fully equipped and updated with their required gadgets. The laboratories also have latest computers and Ethernet-HIMSWAN and broadband facility. The construction of new PG block in this campus is in progress with the target of completion by the end of 2022.

Adequately furnished office with full-fledged computing facilities are available for special units like; IQAC, UGC affair, career guidance, counselling and placement cell, IGNOU, NSS, NCC Unit, Rover and Ranger and Red Ribbon Club. To keep the campus healthy and eco-friendly, burning of dry leaves and polythene bags are prohibited in the campus. In coordination with other academic support units in the campus, the library provides services that support the diverse curriculum in science, arts, commerce, vocational and computer applications. Fifteen (15) fire extinguishers are fixed at all the strategic points in the college campus.

Student Support and Progression

The college has the requisite provisions which facilitate progression of students from one level of education to the next higher level. The student central association acts as a link between the principal and students. The students are also part and parcel of different committees of the college, like; IQAC, anti-ragging committee, discipline committee, cleanliness committee, reception and hospitality committee.

The college publish annual college magazine “Iravati” every year with the coordination of staff and student editors. The college promotes inclusive practices for social justice and better stakeholder relationships. The SC/ST/OBC and economically needy students (IRDP/BPL) are being provided equal opportunities by awarding scholarships and stipends.

Encouraging participation of the students in various curricular and co-curricular activities like; youth festivals (four groups) is an important part of college routine which facilitate the development of various skills and competencies and foster holistic development of the on-roll students. The individual talent is tapped, nurtured and channelized through subject societies and clubs which keep the campus alive and vibrant with numerous activities. This year Himachal Pradesh Inter-college Chess Championship was conducted in the college during 20-21 December 2021.

Scholarships worth of Rs.27, 427, 860 has been provided to the students during the last five years in various categories. For the career progression and to make students employable, various programmes like; career counselling, guidance and skill development are run by the institution. The college has a transparent mechanism for timely redressal of students’ grievances including ragging and sexual harassment cases. Various committees work throughout the session to address the grievances of the students of all the students studying in all under-graduation courses as well as post-graduation courses.

Some students of the institution have also qualified national and state level eligibility tests like; NET and SLET during the last five years. The college students have always brought laurels to the institution in the field of sports and culture. Sports stars of the college have participated and won various national championships during the last five years. The college cultural teams have also performed well in many events.

Governance, Leadership and Management

The college has a decentralised, visionary and transformative leadership, notified in prospectus through more than 60 different committees. Regular meetings of all the committees are being organised with IQAC and heads of departments. For the effective communication and to be environment friendly, e-mail is being used by the college administration and all communications with teaching and non-teaching staff is being done through official email.

The effective mechanisms for regular performance appraisal of staff have been evolved to ensure academic excellence. Finance and accounts department working under the supervision of the office superintendent, administrative control of the principal, implements all tasks related to finance and accounting. The departmental allotment of funds is decided by the principal in consultation with the college advisory committee, heads of the departments and bursar.

The audit of accounts has been done on regular basis. IQAC has been functioning as a quality sustenance measure in the institution. Regular meetings of IQAC and heads of departments help in effective planning and implementation of institutional policies. Annual review and progress assessment is done by IQAC and submitted through Annual Quality Assurance Report (hereinafter AQAR).

Feedbacks are collected from all stakeholders and analysed for the review of implemented quality policy. The preparation of AQAR presents the college an opportunity to evaluate and improve the functioning of college every year. In the last two years, 70% of the faculties attended teacher training programme. Professional competence of the staff is updated regularly.

The internal functioning of the college has been decentralized and participation of all members is being ensured by the head of the institution. During the last five years, eight new programmes/courses have been started in a planned and phased manner. New sports facilities have been created in the campus. The institution has organized various professional development programmes. Teachers have been provided financial support to attend various national and international conferences by the college. The college has started e-governance facilities in administration, student admission and support, finance and accounts and many incremental improvements have been made during the last five years.

Institutional Values and Best Practices

The college has adopted a number of innovative practices. In addition to the five regular working hours, a sixth hour has been introduced in the existing college time-table to promote soft skill development in students for support and progression through Add-on courses. The college is highly conscious about its responsibility to the student community, the society, the nation as well as to the environment. The slogan, “*Green Campus, Clean Campus*”, conduct of green audit of the campus, celebration of environment day, restricting use of plastics to instil in all a love for nature and a desire to conserve energy and water.

The best practices of college are; the functioning in form of book-bank, skill development, MoUs with various academic institutions and subject societies. The college has already created an open book-exchange bank to provide books for the all students in general and for the students of under privileged sections specifically and helpful to reduce financial handicap of the students.

Secondly, bearing in mind the changing scenario of the world, the demand of individuals to be competent in every respect and for this the college has initiated various add-on courses to help the students to prepare for the modern changing competitive world. Government College Chamba is sensitive to gender equity and parity. Sensitisation programmes and activities are being organized regularly. Institution maintains a full-proof safety and security system for its specifically female students. Common girl room and counselling facilities are being provided to the female students. The college is proud to mention that not even a single case of sexual harassment of women at work place has been registered in the college.

College has own solar rooftop plant, and we are using hundred percent LED bulbs. A well-maintained rain harvesting tank is there in the college which helps college to maintain its lush green campus and cleanliness. The differently-abled students are being provided facilities like; ramp, wheel chair, stretcher, washrooms and different types of indoor games. The college contributes to local community through various activities such as; providing financial aid, assistance to local administration and participation in extension services through different activities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE CHAMBA
Address	Government College Chamba at Sultanpur Tehsil and District Chamba. Himachal Pradesh
City	Chamba
State	Himachal pradesh
Pin	176314
Website	https://www.gcchamba.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Shiv Dayal	01899-222207	7018380121	01899-222207	principalgcchamba@gmail.com
IQAC / CIQA coordinator	Manesh Kumar	01899-222023	7018380121	01899-	maneshvermaa@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1958

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Himachal pradesh	Himachal Pradesh University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1958	View Document
12B of UGC	01-01-1958	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government College Chamba at Sultanpur Tehsil and District Chamba. Himachal Pradesh	Rural	2.5	10115

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc, Sciences	36	Plus Two	English + Hindi	844	844
UG	BVoc, Arts	36	Plus Two	English + Hindi	120	92
UG	BA, Arts	36	Plus Two	English + Hindi	179	179
UG	BA, Arts	36	Plus Two	English + Hindi	2765	2765
UG	BVoc, Arts	36	Plus Two	English + Hindi	120	95
UG	BCom, Commerce	36	Plus Two	English + Hindi	238	238
UG	BCA, Computer Science And Management	36	Plus Two	English + Hindi	120	97
UG	BBA, Computer Science And Management	36	Plus Two	English + Hindi	120	51
PG	MA, Arts	24	Graduation	English + Hindi	40	36
PG	MA, Arts	24	Graduation	English + Hindi	40	39

PG	MA,Arts	24	Graduation	English + Hindi	40	24
PG	MA,Arts	24	Graduation	English + Hindi	40	24
PG	MA,Arts	24	Graduation	English + Hindi	40	37
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science And Management	12	Graduation	English + Hindi	40	36

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				42			
Recruited	0	0	0	0	5	1	0	6	18	9	0	27
Yet to Recruit	0				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	6	8	0	14
Yet to Recruit	0				0				1			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				25
Recruited	15	7	0	22
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	2	2	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	1	0	8	3	0	14
M.Phil.	0	0	0	2	0	0	6	3	0	11
PG	0	0	0	1	0	0	1	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	1	0	0	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		2	1	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2157	6	0	0	2163
	Female	2197	7	0	0	2204
	Others	0	0	0	0	0
PG	Male	50	0	0	0	50
	Female	110	0	0	0	110
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	8	0	0	0	8
	Female	28	0	0	0	28
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	298	410	412	410
	Female	231	348	351	353
	Others	0	0	0	0
ST	Male	404	510	513	414
	Female	361	462	465	473
	Others	0	0	0	0
OBC	Male	42	53	70	43
	Female	22	63	74	66
	Others	0	0	0	0
General	Male	868	1082	1196	1110
	Female	892	1081	1146	1183
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3118	4009	4227	4052

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The Government Degree College Chamba has implemented the choice-based credit system in undergraduate programs from the session 2013-14. The students are free to choose their combination of courses from different programs available as per guidelines and syllabus notified by Himachal Pradesh University. To widen their choices further, add-on courses that are multidisciplinary in nature are offered at college level. It is planned that from the next session, at the time of admission the number of courses that are interdisciplinary in nature will be expanded. In this process various skill enhancement courses, generic elective courses and ability enhancement courses will be opened for all the</p>
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	<p>applicants. Multidisciplinary courses like environmental studies, computer science and research methodology (add on) are already in pipe line.</p>
2. Academic bank of credits (ABC):	<p>Presently the college is not eligible for academic bank credit scheme of UGC. We are trying to improve NAAC grading on various criterions. As soon as Himachal Pradesh University, which is accredited A grade by NAAC, register for academic bank credits, the college students will have chance to avail the facility of academic bank credit.</p>
3. Skill development:	<p>The college has already prepared a plan to start skill enhancement classes on Chamba embroidery, Chamba chapel (leather work), Chamba thal (brass work) and other local traditional skill. For skill enhancement of students add on courses on ICT, GST, research methodology, yoga and research based experiential learning are already being implemented and are in pipeline in the college. By involving a greater number of student volunteers while implementing government programs like COVID vaccination, fold microscope training etc in the college the skills of students are enhanced. Presently, the college is successfully running vocational degree programme in Retail Management and Hospitality and Tourism as per the guidelines of UGC and Government of Himachal Pradesh as well as affiliating university, i.e., Himachal Pradesh University, Shimla since 2017. The programme is divided into two parts; one, general component and second, skill component. The general component is being regulated as per the regulation of affiliating university and directions of state government, whereas the second component is being regulated by the respective sector skill council, Govt. of India. The general component is focused on the development of soft skills and the skill component is focused on the skill development in the labs/classrooms then by undergoing On Job Training (OJT) as per the NSQF requirement in different location and different levels of skill as notified by the government. An attempt will be made to involve experts from industries, National Skill Development Councils (NSDCs), Alumni of the college to create a unified platform for learners by mapping their skill and certifications. The courses will be offered on hybrid mode; on-line as well as off-line. To ensure skills and make the students studying at Govt. College Chamba more</p>

	<p>saleable in the employment (career) market, different institutions of higher education will be requested to be part of such skill development initiatives of the college by entering into MoU.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college encourages the teachers and students for the use of Hindi and pahari language in teaching learning process. The use of Hindi in official communication, preparation of question paper, holding of Hindi quiz programme etc. are the part and parcel of routine working of the college. The life science department of the college is preparing a plan for creating awareness on the use of local medicinal plants in the treatment of various diseases. A list of online courses approved by UGC on Indian languages will be uploaded in the college website for the benefit of students. The institution is also aspiring to open a centre for the Preservation and Documentation of Traditional Indian Knowledge with particular focus on traditional knowledge of Chamba including folk music, folk dances, traditions and tribal practices (Gaddi, Gujjar and Pangwal). The status of traditional knowledge will be documented to prepare appropriate plan.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Already the students from this college are working in different fields like politics, administrative services and education sector in the centre and state government. This fact can be highlighted by the data of the number of faculty members of this college who have studied from this college itself. Efforts are being made in various disciplines to enhance the job-oriented skills like communication, ICT, field exposure. We are planning to modify lectures on skill development as per the requirements of industry and government. Further in this process, the IQAC in the beginning of each academic session prepares flexible implementation plan for whole academic session and each department is asked to implement the plan effectively in the interest of the students. The outcome of the plan is being evaluated regularly by taking feedback from students as well as teachers and rectified as per the requirement.</p>
<p>6. Distance education/online education:</p>	<p>In the midst of present pandemic situation most of the courses of the college are operated on offline and online mode. The teachers and students are already well versed with online education tools like google meet, zoom, google class room, teach mint app etc.</p>

The admission, teaching, class test and examination forms already have option of online mode. The Olympus great learning teaching learning app and High altitude admission portal are already providing their services in teaching, learning and admission process of the college. We are also planning to apply for a course in yoga through distance mode. Presently, the college has signed MoUs with many national and international academic institutions, and preparing curriculum for mutual learning with a goal to implement in the coming academic session i.e., 2022-23. Teachers have been involved in different on-line programmes like faculty development programmes, workshops, seminars, summer schools etc. and students are also being involved in cultural exchange programmes being implemented by the different departments of the college. On the basis of the success of previous years, from this academic session, college is going to take such courses further and will involve more students as well as teachers in such programmes. The technology (ICT) enabled learning will be the main focus as per the guidelines and mandate of the NEP-2020.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
438	438	428	428	396
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	12	12	11

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4052	4227	4009	3118	3302
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2001	2092	1983	1541	1666

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
960	1439	1024	864	818

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
33	36	34	34	33

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
48	47	47	46	46

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 33**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
245.46	50	76.31	24.56	100

4.3**Number of Computers****Response: 160**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Every year in the beginning of session IQAC of the college convene a meeting to verify the syllabus of each subject prescribed by the affiliating Himachal Pradesh University, Shimla. The planning and implementation of curriculum in the College is done by the Principal, College advisory committee and different committees as per the guidelines of IQAC. The institution ensures the effective curriculum delivery in following steps.

1. Planning for curriculum in IQAC meeting

- At the start of academic session a meeting is convened by the principal with the IQAC and heads of the departments of the college. IQAC and prospectus committee prepares academic calendar comprising the schedule of admission, teaching, examination, activities and vacation. The calendar of activities is published in the prospectus and uploaded on the college website.
- The heads of department distribute classes to the teachers as per their specialization.
- The flexibility in curriculum is provided by the college through skill enhancing add-on, self-financing courses and experiential studies.
- The curriculum of other activities like NCC, NSS, Rover's & Rangers, sports, cultural, conferences, yoga sessions etc. is led down and implemented by respective coordinators.
- Monitoring of execution of curriculum throughout the year is done by IQAC for continuous improvement.

1. Circulation of information regarding curriculum

- The detailed time table is prepared by the time table committee well in advance before each session and uploaded on the college website and notice board.
- Subjects are allotted to the faculty members following democratic process considering the faculty specialization, experience and workload for the forthcoming semester
- The course coverage is periodically assessed and any related discrepancies are discussed by IQAC for effective curriculum delivery.

1. Teaching learning process

- The teachers are encouraged to implement the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits and computer education apart from traditional teaching methods.
- The teachers prepare academic plans keeping in view the number of working days available. The syllabi is divided into units which are to be finished by a given deadline. The extent of syllabus taught is tested through various class tests and mid-term examinations.

- Teaching involving lectures, tutorials and practical are interspersed with Continuous Comprehensive Assessment.

1. Effective course delivery

- Institution has well equipped laboratories to provide free hand exposure to students in performing their practical works. Resource persons and experts are invited to deliver lectures on various topics to enrich students' learning experience.
- Students are also motivated to work with various societies and clubs of the college to foster the values of healthy competition, mutual co-operation and social responsibility.
- The educational tours are also organized for the students, PTA meetings are convened from time to time to evaluate students' progress and academic achievements.
- Feedback is also collected from various stakeholders for the effective implementation and enrichment of the curriculum.

1. Self-learning initiatives

- For self-learning initiatives the institution takes the help of modern ICT technology.
- The computer lab, library, INFLIBNET, smart classrooms, online lectures, YouTube teaching channels are the modern tools which helps in self-learning.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The process of preparing the academic calendar and its adherence is mentioned below:

- The academic calendar for the institute is prepared by IQAC of the college synthesizing with admission, teaching, examination, evaluation, sports, cultural activities and vacation schedule prescribed by Himachal Pradesh University and Government of Himachal Pradesh. Generally, the calendar is prepared year/semester-wise. Changes/addition required at the college level are included in the calendar.
- The academic calendar is finalized in the staff meeting in the presence of all the faculty members. After detail discussion the final version of the academic calendar is published and circulated. It is published at the beginning of every session in the admission prospectus of the college. Along with Academic calendar, the Activity calendar is also prepared to conduct extra-curricular and co-curricular activities as per the schedule of the University. The dates mentioned in the academic calendar are generally followed by the institute. In case there are changes at the university level the

same is taken care of by modifications in the academic calendar of the institute.

- At the beginning of the session, the departments allocate papers to the faculty members. The departmental time tables are also prepared well in advance based on the master time table and are uploaded on the website. They are also displayed outside each lecture room and shared with students through WhatsApp groups, Google class room or online teaching learning platform which helps in monitoring the regularity of classes. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the schedule listed in the academic calendar.
- The academic calendar contains the dates for the following categories of activities:
 - Commencement of classes
 - Orientation and Mentoring classes for students
 - Extra-curricular events like NSS, NCC, Blood Donation and Organ Donation Camps
 - Co-curricular events like sports and culture events organized by the institution and university.
 - Mentoring activities like individual interaction between Faculty Mentors and Student Mentees as per guidelines of the University
 - It includes specific dates for conduction of term end and mid-term examination
 - Dates of the summer and winter breaks are also specified as per the notification of higher authorities.
- The number of continuous assessments to be conducted is mentioned in the calendar following the guidelines and timeline provided by the university. Along with the internal assessments, the co-curricular and extracurricular activities are also mentioned in the calendar.
- Students and parents have access to internal assessment and attendance records online. This information is updated regularly on the internal assessment portal. Any queries or discrepancies are resolved satisfactorily.
- Compliance to the departmental academic calendar is verified through an academic audit conducted by the Academic Audit Committee at the end of every semester for all departments. Through the academic audit, all curricular and co-curricular activities and progress/achievements of the department, including those of students and faculty members are analyzed in detail.

Physical verification of laboratories is undertaken annually.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 53.85

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 07

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 40

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
31	04	02	01	02

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total

number of students during the last five years**Response:** 1.05**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
25	40	0	40	80

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

The various co-curricular activities organised in the college and the syllabus of courses having topics on professional ethics, gender equality, human rights and environment gives an opportunity to teachers to sensitize the learners on these issues. The details of such courses and co-curricular activities are given below.

1. Gender sensitization:

- B.A.-III Year with Political science: - (i) Women, Power and Politics, Feminism theory and Politics
- B.A.-III Year with English: - (i) Women's Writing and (ii) Contemporary India: Women and Empowerment

1.Environment and Sustainability: -

- B.A./B.Sc./B.Com/BCA/BBA:- Compulsory course on Environment science for all undergraduate courses.
- Sociology: -Sociology of Environment (SOCL A-204)
- B. A. Economics: Environmental economics
- B. Sc. Botany: Ecology
- B. Sc. Zoology: Principles of Ecology
- B. A. Geography: (i) Disaster management (ii) Environmental geography (iii) Disaster risk reduction and (iv) Climate change vulnerability and adaptation

1. Professional ethics:

B.Com : (i) Auditing and Corporate Governance and (ii) Human Resource Management, (iii) Human Resource Management

4. Enrichment through various co-curricular activities

To ensure that simultaneity of theory and practice, the college has numerous societies that reinstate the values taught in class through hands on experience. Some of the activities are:

- **Promotion of gender equality and social justice:** -Every year, the Women's Development Cell organizes seminars and conferences to deliberate on gender related issues.
- **Promotion of environmental responsibility:** - The college promotes environmental responsibility through the Eco Club, Rover and Ranger and the NSS. Various activities like cleanliness drive, tree-plantation and seminars and workshops are organized by these committees to heighten awareness and sensitivity among students and faculty.
- **Conference/Seminars/Summits:** - Academic programs that address contemporary concerns such as gender issues, environment sustainability is organized to inculcate a good value system.

5.Human Values: - Human Values and Human Rights are integral part of the curriculum of many subjects like political science, public administration and Sociology. These values are also imparted to the students by seminars, symposium, awareness camps organised by the college time to time. Sports, yoga, cultural events, NSS, NCC also play an important role in imparting human values and professional ethics. Upnishad Evam Gita, Bhartiya Sanskriti included in the curriculum and Bhartiya Sanskrit Gian Pariksha inculcates human values among students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 4.24

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	18	18	18

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 30.73	
1.3.3.1 Number of students undertaking project work/field work / internships	
Response: 1245	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	
Response: B. Any 3 of the above	
File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:
<ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected
Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 94.86

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4052	4227	4009	3118	3302

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4507	4293	4200	3292	3448

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 87.18

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1759	1885	1845	1358	1278

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

At the entry level the admissions are done on the basis of merits of marks in XII class. Further judgement in subsequent years is based on academic performance, level of alertness, participation in discussions, and mid-semester evaluations. These are augmented by observations made by mentors. Students themselves express extra interests in subjects or approach teachers with their problems. Measures are taken accordingly to address the needs of students with different levels of competence.

Efforts to identify the students' learning levels:

After teaching one or two chapters in the beginning of the session, every department conduct a class test. After the test the students below 20% are considered as slow learner and above 60% are considered as advanced learner. After classification of students in each class they are divided into two groups i.e., Advance learner and Slow learner and separate techniques are used to acquire the learning outcome

Advanced learners:

- Advanced learners are always encouraged to read advance books and competitive magazines to enrich their knowledge and increase their competence.
- Brain storming sessions, career guidance and counselling and Competitive coaching are provided.
- These students are motivated to take part in various inter college and Intra College competitions like debate, declamation and quiz etc. to improve their aptitude and other talents.
- Teachers help these students to select advance and current topics for the seminars and projects.
- Advanced learners are always motivated to go for double major and major with emphasis.
- They are motivated to prepare for competitive examinations and provide coaching facilities in the college.
- These students are given access to e-learning resources so that they can keep themselves updated with the latest developments in their respective subjects.
- Such students are also nominated to college CSCA to ensure their participation in the administrative activities.
- Special coaching classes for competitive examinations are organized for them under equity initiative of RUSA.
- TPS (Think pair and share) activities are organized.

Slow learners:

Special attention is given to slow learners so that they can cope with other students. Adequate Support is provided to such learners to overcome academic difficulties by giving extra time & opportunities.

- Provide study material
- Difficult topics are repeated
- Assignments are given to bridge the gap
- JLG (Joint liability groups are formed in each department)

- Video lectures, video clips, and motivational lectures are provided to the students

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 122.79

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Teaching-Learning is a phenomenon where both the teacher and the students learn continuously throughout the career. The teacher refines their subjective knowledge and teaching skills, whereas the student tries to understand the subject and its application. Traditional teaching has been replaced with more innovative and creative ways of disseminating, sharing, and facilitating knowledge development in students. Institute follows following Outcome-Based Education (OBE) steps.

Course Delivery Methods:

- Group discussions/societal discussion in the respective department
- Relevant videos/popular talks
- Seminars/ PPTs/Presentation
- Mini projects/field visit/internship programs
- Technical Reports/ Case studies,
- Real-life examples/exposure to society
- Simulations and experimental exercises
- Lab experimental work
- Class Assignments/Quizzes

Individual learning:

- E-learning platforms like INFLABNET
- Course through Olympus great learning platform, Google classroom, Teachmint app, etc.
- Delivery of E-content by various teachers through their youtube channels
- Students are strongly encouraged to enroll and get certification for add-on online courses for self-paced self-learning.

Experiential learning (learning through hands-on experiments)

- Student-centric learning is provided in the practical sessions.
- Lab Experiments to practically test the concepts which are theoretically learned in the classroom
- Students write the experiment/program in their observation book and record the result, which is documented in the Record Book.
- Internships/ Vocational training usually for one month
- Internship/field visit/project work is an integral part of many courses
- Down load video and show to students
- Virtual learning platforms and e-learning software's are also used

ICT based learning

- Teachers and students are motivated to use ICT technology in teaching-learning process.
- Teachers are directed to attend the faculty development programs/Refresher courses based on ICT.
- Students are also facilitated with smart class rooms, preparation of PPT, presentation, etc.
- Participative e learning, online class test and online quiz are also organized.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

Government Degree College Chamba faculty uses the latest ICT tools to enhance the conventional teaching learning process and to make learning more interesting and student friendly.

- College has 104 desktops, 04 laptops, 02 digital podium, one LED touch screen, and all the class rooms have access of fixed or portable projectors.
- All the laboratories have access to internet either through LAN network or 03 WiFi routers of 32 Mbps.
- 02 Photostat machine, 20 printer, 01 photocopier, 01 digital camera and a Fax machine are also integral part of the ICT tools of the college.
- The government degree college chamba have two separate libraries in its two campuses along with district library which is also instituted in our college campus. College has more than 30 thousand books apart from newspapers and monthly magazines. The college library has access to 6000 e-journals and 1,64,300 e-books accessible on <https://nlist.inflibnet.ac.in>. The library also has SOUL software for online access of the books.
- Faculty members prepare PowerPoint Presentations (PPTs) and other materials like relevant videos and animations, etc. to deliver the lectures to create the best learning environment for the students.
- Some faculty members have created online digital repositories for lectures on platforms like YouTube
- History, geography and Biosciences department conducts virtual tours to museums, historical sites, geographical and biological parks.

- Teachers made a swift transition from offline classroom teaching to online teaching during the lockdown due to COVID-19 pandemic. Platforms such as Olympus great learning, Zoom, Google Classroom, Teachmint were used to create virtual classrooms.
- Students are encouraged to prepare presentations, assignments, and project and field reports using MS Word, MS Power point, MS Excel, and other ICT tools.
- Online modes like Email, Google Groups and Google Classroom are used to collect assignments, conduct tests and practical examinations as well as for sharing notes, practice questions and other e-resources.
- Teachers use social media platforms like WhatsApp and Telegram to connect with the students individually and collectively beyond the classroom for giving extra information, guidance and counselling.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 123:1

2.3.3.1 Number of mentors

Response: 33

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 72.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 44.13

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
20	17	15	11	12

File Description

Document

List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)

[View Document](#)

Any additional information

[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 13

2.4.3.1 Total experience of full-time teachers

Response: 429

File Description

Document

List of Teachers including their PAN, designation, dept and experience details(Data Template)

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Internal assessment of the college is so transparent that every student can see his/her awards and well aware of the internal evaluation process. The college follows the regulations laid down by the parent university i.e., Himachal Pradesh University in all respect. The Total 30 marks of CCE are mainly divided into three components.

1	Midterm test	15 Marks
2	Assignment/seminar/oral presentation	10 Marks
3.	Attendance	05 Marks

There is also a practical examination/project work of 20 Marks in science, computer science, geography, physical education and in many other practical subjects.

Mid term test: - The midterm examination of 15 marks is conducted by the House examination committee. The date sheet is prepared by the committee with a particular seating plan for each session and is approved by the principal. This date sheet is displayed on the College Notice Board well advanced in time. After inviting question papers from concerned teachers in sealed envelopes got printed by the committee confidentially. After the completion of the examination, the answer scripts are collected and deposited to the Controller of House Examination. These answer scripts are issued to the concerned subject teachers and the proper record is maintained in the collection and distribution register. The concerned subject teacher evaluates the scripts and gives these to the students in a transparent manner. Students are free to check their answer books and for any query/doubt, they are free to ask it from the teacher. The scripts are taken back with students' signatures and the awards of the papers are again deposited to the house examination committee for future use. A student's Attendance file is also maintained by the committee. The absentee students from house examination having genuine reasons are permitted by the principal to take their examination. The records pertaining to teacher's invigilation duties, student attendance file, answer script issue register and stock register etc. are retained by the House examination committee.

Assignment/seminar/oral presentation: -The second component of 10 marks related to internal assessment is totally dealt by the concerned teachers. Subject teacher marks the student fairly out of 10 marks which is based upon his /her performance related to preparation of assignment, class tests, quizzes and PPT presentation.

Attendance: -The third component is student's attendance. Five marks are allotted in this category. The student is awarded according to his attendance in the class. Criterion for marks on the basis of classroom attendance (0-5) under the CCA/Internal Assessment be defined as follows:

Attendance 75 -80% =3 marks

Attendance 81 -90% =4 marks

Attendance 91% & above=5 marks

The candidate securing less than 75 % attendance after consideration will not be entitled to get any mark.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Two tier examination system is followed by the college. First internal examination which is conducted by

the House examination committee of the college and second external examination conducted by the affiliating University.

- Grievances related with internal examination are redressed by the concerned teacher. The answer scripts are shown to the students so that they can check their marks and if they feel that marks of any question or evaluation is not done properly then they can bring it to the notice of the concerned teacher for correction. The evaluation work is done with full transparency. The marks awarded for the midterm exams which are the part of internal assessment component are displayed on the notice boards of different departments. The issue related to evaluation process are received by the teachers and resolved immediately.
- After declaration of the final result by the university various grievances related to students are obtained from the students. Among them, non-entry of internal assessment and term end marks are the major grievances. Both the grievances are treated separately.
- The Exam and Result Affair Committee of the college deals with the exams and result related grievances of the students. The student's approach to the principal and request to redress exam or result related grievances which is forwarded by the principal to this committee.
- In case of non-entry of internal assessment or if it is not displayed on the university portal, the principal asks the committee to enter the internal assessment on the portal. The matter is verified from concerned teacher to the university clerk and the reason is to be known about the discrepancy.
- Sometimes it may happen due to the wrong subject codes. This type of grievances is rectified by the data operator appointed by the principal and concerned subject teacher. These are verified by the principal and after few days it is updated on the university portal.
- The second main problem faced by the students is pertaining to non-entry of marks of term end examination. The affected students are instructed to give his details to the office of the principal and these details are sent to the Controller of Examination, Himachal Pradesh University, Shimla through special messenger/email by the principal and telephonic conversation is also done by the college authority.
- Within 2-5 days all kinds of grievances are redressed by the university and detail marks card are made available to the students through their user account.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The outcomes of an academic program are multifaceted. The course teacher while preparing for lectures recollects and makes himself aware of the intellectual, cognitive and motor skills to be imbibed in students for gaining the capability to apply it in the real-world situations. The teachers clearly state the learning outcomes of the program and course in the introductory lecture as well while delivering the chapter wise lectures and while conducting practical. The following mechanism is followed by the institution to achieve

the learning outcomes during the academic session:

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded on the website of the institution.
- The importance of the learning outcomes is communicated to the teachers in every IQAC Meeting and staff Meetings and reviewed periodically.
- The students do make themselves aware about these learning outcomes through interactive sessions.
- The institute understands that integrity and idealism of teacher and the way he conducts with his learners throughout the stay of learner imbibe them with moral, ethical and societal values.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The learning outcomes of various courses and programmes are monitored and evaluated at the institutional level through following steps.

- Class room discussions, recapitulations, interaction of students with subject teachers reflects the attainment of the program outcome.
- Continues and comprehensive evaluation of students based on Midterm tests, assignments, projects & end term exam reflects the achievement of learning goals.
- Practical examination, field survey, viva voce also shows the achievement of learning outcome.
- Participation of students in sports, cultural, NSS, NCC, Rovers & Rangers and extra co-curricular activities like debate, declamation and quizzes etc. also reflects the attainment of teaching learning goals.
- Toppers of the term end exam, sports and cultural activities are also acknowledged properly by awarding prizes in the annual prize distribution function.
- The students participate in these activities actively apart from their academic performances. The performances of the students are recognized by giving prizes, medals and certificates.
- Many students opted for higher studies in the concern subject and many opted for competitive exam shows the achievement of learning outcome.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 86.11

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
948	1120	834	668	779

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
960	1439	1024	864	818

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.11

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.72

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.12	0.30	0.30	0	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 3.03

3.1.2.1 Number of teachers recognized as research guides

Response: 01

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.44

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
25	25	25	25	23

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Research not only improves teaching but adds to our global competitiveness and welfare of society. Therefore, all the research initiatives are supported in government degree college Chamba. This is justified by a number of seminars conducted in the college on various topics including entrepreneurship and quality aspects of education. Teachers have also written books and published papers. Whenever a teacher comes with a proposal for attending or conducting conference/webinar, the college administration and organization works in a team to make it successful. Students are also involved in field-based studies. Existing rules of the affiliating university do not allow college teacher to be Ph.D. guide but we do undertake research with our own resources and through innovation teacher creates knowledge. The following initiatives for the creation and transfer of knowledge is highlighted.

- College teachers are motivated to pursue research work, write research projects, organize seminars and conferences.
- Subject societies are framed in each department to enhance innovation and creativity in the concerned subject.
- Many innovative ideas come from students in skill-based add-on course classes.
- College is using QR code, plagiarism check software, e-resources, Google forms, and different computing techniques
- Students are involved in the innovative project work through departmental societies.
- The college has MOU with national and international academic institutions to promote the creation and transfer of knowledge.
- College also organizes faculty development programs, conferences, summer schools in collaboration with other institutions.

Teachers are motivated to attend conferences, workshops, seminars, faculty development programs to enhance their research skills.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 2

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five

years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	11	8	9

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.79

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	1	13	30	6

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college provides exposure to students to social and economic problems of the society through its extension activities in the neighboring communities. Every year our college celebrates different activities and observes several days. These activities inculcate spirit of cooperation and quality of leadership among students and leads to their holistic development.

- College organizes sensitization programmes time to time on the concurrent social issues like demonetization, GST, alternate energy resources, clean water, waste management etc.

- The students of the college through helping hand NGO, participate in the teaching, guidance and counselling of students in the neighboring communities.
- Many social organizations and hospitals have helped students to organize medical camps, Blood Donation Camps, vaccination drives and Health Awareness Guest lecturers etc. Physicians are invited to deliver their talk on health, nutrition and girls' related issues. These activities among students make positive impact on health awareness and personal hygiene. Yoga session for all is also held by our history teacher, who is well trained in Yoga.
- Students participate in the tree plantation and preservation drive organized with collaboration of forest department at different neighboring places as well as within the campus.
- The anti-tobacco and anti-drug committee of the college with the help of students organize campaign in the in the societal surrounding.
- Aids Day is being celebrated every year by organizing several competitions such as poster making, debate competition, declamation, rangoli making, collage making etc.
- Working together with other individuals, students learn to negotiate, communicate, manage conflict and lead others. The student volunteers get sensitized towards the social issues and challenges of the lesser privileged sections of the society. By involving in these extension and outreach activities, the students develop critical thinking and time management.

The College is well connected with its neighborhood areas and promotes constant interaction that involves student participation. The college accords all support and encouragement to its students, as is evident from the above-mentioned projects. Educational Tour, Swachh Bharat Poster Rally, Save Girl Child rally, Awareness about using Helmets, Safety belts, workshop on consumer awareness are activities that promoted students to engage with issues of social relevance.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 4

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 86

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
37	9	18	11	11

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 24.4

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2053	462	1233	381	576

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 168

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
50	50	37	30	1

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 19

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	02	03	03	01

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Government Degree College Chamba has two academic campus and one hostel campus. The first academic campus is in historical Akhad Chandi Palace and The second academic campus located at Sultanpur about 4 kms from first campus, comprises of main academic cum administrative block, canteen and under construction PG block.

All the departments of the college are being supported with sufficient infrastructural facilities. The details of the available infrastructural resources in all the campuses are as follows:

- **Classrooms:** The College have thirty-four (34) well aerated classrooms, nineteen (19) in first campus and fifteen (15) in second campus with proper sitting capacity, electrification and green boards.
- **Smart classrooms:** Out of thirty-four (34) class rooms, twenty six(26) are smart classrooms
- **Laboratories:** There are eight (08) well equipped Laboratories in the college for life sciences, physical sciences and vocational courses.
- **Computer and language Labs:** There are four (4) computer labs (BBA, BCA-PGDCA combined, Computer Science-Language lab combined and BCom). Four (4) computer labs are equipped with one hundred two (102) computers and eight LED screens with Wi-Fi facility.
- **Multipurpose Halls:** The College has one (1) multipurpose hall in 2nd campus.
- **Conference Halls:** - College have two (2) conference halls one in each campus.
- **Library facility:** The College has library in each campus. The district library too is operating in first campus. The College library in the main campus at Sultanpur is equipped with SOUL-2.0 software. There are two reading rooms in the library and a e-resource center for readers. The self-financed departments have their own departmental libraries.
- **Music Room:** - Music department has well equipped music room with required instruments and sound system for practice of cultural activities.
- **Sports Room:** -The institution has a sports room and store room for keeping sports equipment. The players are provided Track suits, T- shirts and lowers for practice.
- **Evaluation Room:** College has one evaluation room, one strong room and one audio-visual room.
- **Facilities for Faculty and administrators:** The faculty of practical subjects do have small rooms or sitting spaces in their laboratories. Staff room is used by rest of the faculty.

· **Facilities for students:** One canteen, one common room for girls and two washrooms in each floor is provided.

· **Other infrastructural support system:** - It includes computers, laptops, LCD projectors, bar code scanner, printers black & white/colors, home theaters, OHP and all modern ICT tools. The institution enhances its infrastructural facilities by upgrading the labs, classrooms and equipment. RUSA has provided Rs 2 crores for the infrastructural development and renovation of the building.

· **Wi-Fi:** -The entire college campus has Wi-Fi facility with a speed of 35 MBPS with separate 10 access points.

Hostel: The College has two (2) ST hostels and one (1) SC hostel for boys. The first ST hostel has well-furnished eight (08) rooms with capacity of twenty-four (24) residents, one common room, one mess, washrooms and hostel-warden accommodation. The second ST hostel was established in the year July 2009 having well-furnished twenty-two (22) rooms with capacity of sixty (60) residents.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Facilities for sports and games

The College has sports facilities for outdoor games like Cricket, Basketball, Volleyball, Kho-Kho, Kabaddi, Hand ball and indoor games like Table-Tennis, Carom Board, Chess, Weight lifting.

Sports facilities: The College has a well-established department of Physical Education and there is a sports committee to organize various sports activities for the students. College has one Basket-Ball court, Volleyball court and Kabaddi matt. Well-equipped gymnasium facility is available for students.

Synthetic mattress: -Special rubber sports mattress, like weight- lifting rubber mat, wrestling mat, high jump mat and kabaddi mat was purchased in 2017-18.

Financial support: -There is provision for providing TA/DA to players for participation in State and National Level events as per the Himachal Pradesh University guidelines.

Basketball and Volleyball Ground: -In the session 2018 an amount of Rs 6,33000 was utilized from the sports fund to construct Basket-Ball court for the students. The volleyball court was developed in the year 2021.

Gymnasium: A gymnasium was established in the college on 03-05-2016 which can accommodate ten people at a time. In 2017-2018 the gym equipment was purchased. An amount of Rs 1,44,000/- was received as RUSA grant and it was spent in the purchase of different sports items.

Weight lifting facilities: - All the equipment related to the weight lifting sports, like weight- lifting rod, weight-lifting platform, weight lifting bench, plate chrome, dumbbells chrome, tread mill motorized, weight lifting plate stand, weight- lifting platform machine, weight lifting barbell, bench press is available in the sports department.

Police ground (Baragah): - The police ground (Baragah) is used for daily evening and morning practice and for organizing the sports events and annual athletic meet.

Facilities like changing rooms, lockers, drinking water, medical/first aid, playing equipment/stock storage, for college team members is available.

Facilities for Cultural Activities

For encouraging students towards cultural activities, the institute organizes many competitions like dance, song (group and solo), essay writing, debate, rangoli, poster making, painting. The college organizes talent hunt programs, such as SCA function, departmental functions. The winners are felicitated in the annual function of the college.

Music room: - There are two separate rooms for music department. The students of Music department participate in various musical activities and competitions. Some of the students also participate in district and state level festivals like Minjar Fair, Sui Mela. They are awarded cash prizes by the district authorities.

Multipurpose hall: -The college has a multipurpose hall which is used for conducting examination, various cultural and departmental activities. It is used on special occasions like celebration of Independence Day, Sadhvaaha Diwas, CSCA oath taking ceremony, Hindi Diwas, Science Day, Mathematics days and for special lecture organized by Career Counseling Cell and other departmental societies of the college.

Open air theatre; - College has an open-air theater to promote the daily based cultural activities of the students. The students of different student organizations use it for different cultural and educational activities.

Public address system: - A modern public address system with mixture, woofer, cordless microphones and two speakers of 250 watt is with music department for organizing different cultural activities.

Musical instruments: - All the modern as well as traditional musical instruments like dholak, tabala, nagara, harmonium and veena are available in the music department.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 60.61

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 20

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 59.68

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
218.45	50	43.50	0	52.42

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Government Degree College Chamba has a well-equipped library for the benefit of the students and staff members. Library has two reading rooms, and one office for the Librarian. The library has 24,679 books on different subjects to cater to the need of its users. To nurture the interest among students in current affairs and general knowledge the library has subscribed to 02 English and 06 Hindi newspapers, 20 magazines and 02 journals. The library also offers online access to e-journals and e-books through INFLIBNET under N-LIST program in which access to 164300 +eBooks and 6000+ejournals is provided. For easy accessibility, library has web links for N- LIST as well as for open access resources. Library has SOUL (ILMS) software for easy management of its resources. Books are catalogued in this software and these can be searched by author, title and subject keyword. Efforts are being taken to fully computerize the library in due course.

In the 1st campus self-financed departments have their own libraries.

• Name of ILMS software	SOUL
• Nature of automation (fully or partially)	Partially
• Version	2.0
Year of Automation	2010

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.77

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.76405	0.05171	0.10295	0.19022	0.72229

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.08

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 44

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has a well-developed system for providing IT facilities to the users and updates it frequently. The facilities developed over time are as under:

- There are four computer labs (BCA-PGDCA combined, BBA, Computer Science-Language lab combined & BCom.) in the college to facilitate students of various stream.
- BCA-PGDCA combined lab has 40 computers and BBA computer lab has 07 computers with broadband lane access of 10 Mbps.
- Computer Science-language combined lab has 30+15=50 computers and eight LED with WIFI facility. Commerce lab has 05 computers.

- Physics lab has 08 computers, Principal & College office has 07 computers. There are 05 computers for remedial classes, Geography lab has 02 computers, Library and BVoc. Lab has 03 computer each. Chemistry, geology, Zoology, Botany, MA Economics, PGDCA, Staff room, NSS room, NCC room, Sports room and music room, room no. 104 and 105 has 01 computer each.
- BCA/BBA/PGDCA and B.VOC which run under self-finance courses together have fifty computers and four LCD projectors. Most departments have computers with software installed in them.
- The college website is monitored and updated from time to time by the website monitoring cell of the college.
- The computers and printers of the administrative block and computer lab are connected via LAN.
- The whole campus of the college has a Wi-Fi facility with a speed of 30 Mbps.
- Computer system with different configurations is from HCL, ACER, and HP companies.
- Licensed operating systems installed are WINDOWS 7,8 and 10.
- Different departments of the college have printers and scanners.
- Most of the computers have internet facilities via LAN and Wi-Fi.
- The software installed in Computer Lab are Asp.Net, VISUAL BASIC STUDIO 10, PYTHON, PHP, M.S ACCESS TURBO C++ and Library SOUL 2.0.
- The institute has 14 smart classrooms and one (01) conference hall for better teaching & learning process.
- The College has multimedia projectors for presentations.

At Government Degree College Chamba most of the teachers use the Internet for providing notes to the students.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 25:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 30.72**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
27.01	0	42.81	9.56	47.58

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

The time table committee ensures that time table is made in such a manner that classrooms and smart classrooms are utilized 100 percent. The duty of use of ICT fixtures in smart classroom rests with the in charge on whose name it is issued. There is set procedure as per rules for the use of library resources. The Librarian maintains all the records. The laboratories are used on the basis of practical time table group wise and it used as per set standards by the course teachers and lab assistant. The computers in labs are used as per group time table decided by the course teacher and lab assistant. The other computers in the college office, departments, NCC room, NSS room, sports room, staff room are used efficiently by the in charge as well as college staff as per need with mutual cooperation. The use of conference hall, multipurpose hall and grounds is decided in the staff meeting before the event is organized. The college is always buzzing with activities as depicted by data on number of academic, sports, extra curricular activities organized and

the college staff, various committees and students fully use the available facilities and infrastructure.

Since the college is a government institution, it has to follow the rules and regulations of Himachal Pradesh Government. There has separate procedure for the maintenance and utilization of physical, academic and sports facilities at college level.

- There are separate accounts of funds for library, sports, science and building.
- Each department can take sanction of requirement for maintenance from the principal.
- College bursar keeps a check on overall process of purchase for maintenance.
- A purchase committee is constituted by the principal for purchase process.
- Head of department is responsible for stock entry and payment process.

However, for maintenance and development of the college, the principal has to make an internal mechanism within the government frame work to avoid any audit objections. Regular audit of funds is done. The college follows the stipulated government norms and procedures for the utilization of funds.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 5.52

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
82	59	101	316	380

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.74

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
46	27	38	17	15

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 11.83

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
515	50	1650	80	50

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years**

Response: 2.13

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
33	67	13	6	5

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 47.92

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 460

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 5.75

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	6	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
64	59	55	64	45

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 31**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	04	11	12

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**Response:**

The synergy of all the stakeholders (parents, students and alumina) and college staff is achieved by engaging them in the planning and implementation of development works and day to day activities of the college. Due representation is provided to students in administrative and co-curricular as well as extracurricular activities of the college. The office bearers of the College Student Central Association is nominated every year as per merit of the students in the previous year giving due representation to all the classes. The student's representatives encourage and motivate other students to participate in various activities such as Blood donation camp, plantation camp, Republic Day celebration, Independence Day celebration, Voters Day, science day, Yoga Day, Environment Day, etc. The students' representative assist teachers in making any such event successful.

Students participate in number of activities in institution as well as in extension activities carried out in communities. Students are also given proper representation in the subject societies in departments. The student's representative and NCC wing ensures that discipline is maintained in the college by encouraging students to follow the rules and regulations laid down by the college. They also insist other students to maintain a green, plastic-free campus. Cadets of NSS and NCC together help in the beautification of the college campus. With the help of the student's representative, sports and cultural events, various competitions, tree plantations in the college are organized.

It has been found in this institution that the teacher-student relation is of mutual respect and the sense of duty and service among students is high. This is justified by the service provided by college students at any time of the day to their fellow students from other college in inter-university competition organized in

the college. The enthusiasm of students particularly girl students compel the college fraternity to engage the students in most of the activities of the college with due representation in decision making.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	05	10	17	13

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Government College Chamba Alumni Association (GCCAA) is a registered association with HP Societies Registration Act-2006 with its head office at New Campus, Sultanpur-176314, Himachal Pradesh, officially registered on 22.3.2021, though it has been in existence for last 20 years. Presently, the association has its own bank account, PAN and other required documents as well as online registration and communication system. The association aims to provide a common platform to the old students of the college. This college was established before the statehood of Himachal Pradesh in the May 1958 and since then, it has produced many teachers, engineers, advocates, political leaders, clerks and officers in different cadres.

Since its registration, the association has 126 old students who registered as members in two categories; mentor and normal member. Out of these, 16 are doing their own business, 9 are retired from different departments in different capacities and remaining are still in service. The registration process is still in progress.

On the one hand the GCCAA has successfully executed projects, like beautification of the campus, creation of botanical garden on the other hand it has organized collaborative national seminar in the campus. The botanical garden has been created in the campus with the approximate cost of rupees 50,000 and the beautification of the campus was done for rupees 10,000.

A seminar in collaboration with district administration, Not on Map, Sewa Himalayas ERA and Chamba Rediscovered has been organised on, “Sustainable Development and Rural Tourism” on 21.11.2021 by GCCAA. The seminar focused on different dimensions of sustainable tourism and its role in sustainable livelihood for the people of Himalayan region and also explores the cultural diversities and how those diversities can be useful for the rural tourism. 12 speakers in the seminar shared their thoughts.

GCCAA is aspiring to work on different projects such as Talk with Alumni, Role of Alumni in Career Guidance, Collaborative academic endeavours and Placement drives.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The policies on different aspects of higher education provided by multiple institutions (GOI, GoHp, UGC, NAAC, HPU) along with inputs from stakeholders and the staff at local level forms the overall vision and mission of the College. The main focus is on the quality of higher education that not only adds knowledge, capabilities and creativity but also takes care of ethics, inclusivity and excellence to transform the society. The policies of the college on different criteria of quality of education are formed in number of staff meetings under the chairmanship of the principal. The decisions arrived with consensus are implemented through committees with clear cut distribution of duties and accountability.

Some of the policy initiatives to generate capabilities and ethical values are given below:

- The decision to start add-on courses was taken to provide job-oriented skills to students and today we find that number of add on courses is adding to academic flexibility in the college. Similarly competitive examination coaching has become an important feature of the college.
- One of the important mechanisms of fulfilling our vision enumerated above is through teaching learning. Therefore, the decision to develop ICT infrastructure in classrooms was taken and today we have 15 smart classrooms.
- Today we find that new PG block is going to materialize in near future, but earlier the land on which it is being constructed was not with us. Efforts were initiated under various odds and its fruits are to see in next year.
- The various research related activities like hosting of conferences and collaborations are important policy initiatives at local level.
- This college is not found wanting on policy related to co-curricular or extracurricular activities conducted by NSS, NCC, Rovers & Rangers, Sports and cultural wings. Extension of many government programs through awareness seminars is also part of the policy.

All the services provided is on the basis of inclusivity in all its aspects including gender empowerment.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and

participative management**Response:**

The teamwork between young and experienced staff within and beyond notified committees and the cooperation of students is quite visible in different activities being organized in the college. One such example of perfect coordination and participative management is the “**HPU Inter-College Chess Championship, Men and Women**” organized in the college on 20-21 December 2021.

In the absence of regular teacher of physical education, the teacher in charge of sports activities in consultation with the principal sent the proposal to host the chess championship and it was accepted by HPU. In the staff meeting, the committees were formed with mutual consultations. It was decided that local school teacher who has expertise in the game of chess would help the college in the technical aspects of the game. On our request, the deputy director Chamba deputed the teacher to the college for the purpose. Further management of the championship was taken over by respective committees.

With the principal and teacher in charge in the lead role, the committees managed the paperwork and physical work for three days with the help of NSS boys and girls who stayed in the college till the end. The service of students was really praiseworthy, they accompanied the teams from registration point to accommodation point, served fellow students from other colleges with food, even hot water was provided by them for bathing. All the logistics of food was managed by the respective committee and there was perfect coordination between teachers and students.

Twenty-nine (29) teams participated in the championship. The opening and closing functions were well managed by the respective committees. The arrangement of championship was held in the multipurpose hall. The arrangement of tables for chess was done as per specification and the chairmanship went on smoothly. The selection for inter-university team was also done on the last day. Due to facilities provided by the host, 90 percent of the teams stayed one extra day in the college for excursion. The registration, accommodation, food arrangements, management of matches, relieving of teams was done without delay, the sense of service was very high in teachers as well as NSS volunteers. The media committee used their Hindi typing skill with technology to give wider coverage to the championship.

The happy faces and the brotherhood developed with our guest teams was clear proof of participative management by the college family, which cannot be put on paper.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment**6.2.1 The institutional Strategic / Perspective plan is effectively deployed****Response:**

All administrative and financial decisions of the institutions are taken through discussion and consensus

built during formal meetings. Proper notices are issued for meetings and minutes maintained remain available in the register which is under the custody of the staff secretary. The principal holds regular meetings of the staff council to discuss matters related to academics, co-curricular activities and problems of students. The needs, problems, suggestions for reforms associated with each department are conveyed by respective department to the principal.

For creation and enhancement of infrastructure the principal holds meetings with the staff and the college committees (College Development Building, Library and Purchase etc.). Based on the availability of finance, the requirements of various departments are taken into consideration on priority basis. Grants from Govt. of HP (Directorate) and RUSA are used to develop infrastructure and to promote a good teaching learning environment.

The meetings of the principal with different cells/ bodies are held at regular intervals to review the plans and functioning of the college. The coordinators record the minutes and resolution passed in the meetings. The PTA body meetings are organized to apprise the parents about the action plan of the college and to get their feedback. Different departments of the college hold regular meetings with the principal to discuss various issues of concern and to improve the quality of education. The following achievements are example of above exercise.

- The construction of Boundary wall in 2nd campus.
- Connected classrooms with internet and made 15 smart classrooms.
- Made whole campus under CCTV surveillance.
- Made 32 mbps Wi-Fi campus with Bsnl fiber lease line.
- Started B.Voc. classes in the college.
- Inclusion of college in state government scheme of Utkrith Mahavidayalya with one crore grant.
- Inclusion of college in RUSA 2.0 Adarsh Mahavidyala list with option of four crore grant.
- Construction of PG block on war footing.
- College awarded with district green champion award by MGNCER department of education GOI.

Hosted international and national level conferences, seminar, workshops and state level inter-college sports championship.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

- As head of the institution, director of self-financing programs and chairman of few important committees, the principal governs and leads the institution as per rules, regulations and policies of authorities above him e.g., GoHp, Secretary Education, Director of higher education, Himachal Pradesh University, UGC and NAAC. He has drawing and disbursing financial powers.

- The teaching staff, College advisory committee, IQAC Committee, head of non- teaching staff, Society of Self-financing programs, PTA, Alumni Association and CSCA are decision making and planning partners to the principal. The role of staff/committees under them is briefly given below:

(a) Teaching Staff

- The senior most teacher is the main in charge of teaching learning activities and subject society of the respective department.

- The faculty is in charge of curriculum-teaching- learning- research activities and along with students runs the subject societies.

- The admissions, examination and evaluation are taken care of by teaching staff with the help of non-teaching staff.

- The coordinators/ Nodal Officers of AISHE, Scholarship, RUSA, NCC, NSS and Rovers & Rangers looks after the management of respective activities.

(b) College Advisory

Its convener and the committee members are the main sources of advice in crucial matters.

(c) IQAC

- The convener and committee of IQAC takes steps for improving the quality of education as per criteria provided by NAAC

(d) Non-teaching staff

- The Librarian and assistant Librarian looks after affairs of library and the Superintendent and the staff under him provides ministerial services to teachers and students.

(e) Society for self- financing programs

- The coordinators of BCA, BBA, PGDCA looks after financial and administrative work of their departments.

- The respective faculty/committees look after teaching learning/activities for students.

- Ministerial services are provided by respective non- teaching staff.

(f) PTA-Alumni association -CSCA

- Parents, teachers, Alumni and student representatives play an important role in decision making as well as in implementation of plans.

Appointment- Appointment of Assistant Professors is conducted through Himachal Pradesh Public Service Commission through national level open competition and appointment of non-teaching staff is made through Himachal Pradesh subordinate board Hamirpur. The colleges are not authorized to recruit teachers on regular basis but some stop gap arrangements are made at institutional level through PTA and Self-Financing Scheme.

Promotion Policy – Career Advancement Scheme (CAS) of the regular Faculty members is done by the Directorate of Higher Education as per the norms of UGC. Promotion of non- teaching is done as per the policies of the Government of Himachal Pradesh.

Service Rules- All the employees of the college follow Himachal Pradesh Civil Service (conduct) Rules.

Grievance cell: -The college has established a mechanism for redressed of grievances. There is a Grievance Redressal Cell that promptly responds to the complaints received. The committees discuss the matter and consult the principal to solve the problem. There is a well-defined mechanism for redressal of grievances with reference to evaluation both at College and University level.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

Response:

As per the Government of Himachal Pradesh, the following welfare facilities are available to all permanent teaching and non- teaching staff members of the college.

- There is full medical reimbursement of medical expenses including indoor medical treatment as approved by Govt. of Himachal Pradesh.
- Medical leave is given to employees as per the norms and there is also a provision of maternity/paternity leave as per the government norms.
- Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 is covered under New Pension Scheme.
- GPF, gratuity and leave encashment are availed by retiring faculty as per Himachal Pradesh government norms.
- The department of education also provides opportunities to improve qualifications by providing study leave as per the guidelines of the Govt. of Himachal Pradesh.
- GPF loans are sanctioned as per rules of Govt. of Himachal Pradesh.
- LTC is availed as per rules of Govt. of Himachal Pradesh.
- House Rent Allowance is given to all teaching and non-teaching staff.
- Duty leave for 14 days per year is given to the faculty members for attending seminars/ conferences /OP/RC.
- All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from their salary.
- TA/DA is given to the employees whenever they go out for some official duty.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 9.7

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	03	02	01	02

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 19.98

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	11	03	01	01

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal of teachers of the college is on the basis of API based PBAS of UGC Regulations 2009 as adopted by Department of Higher Education, Govt. of Himachal Pradesh. Various indicators like teaching, evaluation, results, co-curricular activities, extension, professional development, research and academic contribution etc. are taken in to consideration. Principal as well as teachers maintain records of teaching, examination, college work, research and project to calculate API scores as each indicators has specific scores. The principal gives his/her remarks on each report and forward it to the Department of Higher Education. The principal also obtains feedback either directly or indirectly from the students and stakeholders. The principal discusses this at the meeting of staff and motivates the faculty members for improvement. The principal also intimates the faculty members by way of circulars, notices or office orders. Apart from this, work and conduct certificate are issued to the contract employees, recruited through HPPSC, by the principal after proper appraisal. The services of teaching faculty in Higher Education Institute Society (HEIS) possessing UGC qualifications are renewed on the basis of evaluation of their work and conduct by the committee headed by the Principal cum Director HEIS and the similar process is followed for the renewal of services of non- teaching staff.

The APIs/ACRs are submitted to the higher authorities with the comments of the principal. On the basis of evaluation of APIs/ ACRs by Departmental Promotional Committee (DPC), the higher scales and promotions are awarded to the faculty members under Career Advancement Scheme. The college administrations make efforts continuously for the improvement of students and teachers and regularly discuss various issues concerning the welfare of institute.

Besides this, the annual performance appraisal of non-teaching staff i.e., superintendent, senior assistant, library staff and laboratory staff are also done based on their performance through ACRs on the Performa provided by Department of Higher Education.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college collects two types of funds, one is Amalgamated Fund (AF) and other is Government Funds from all the enrolled students in the college. These funds are collected twice a year for semester system and once a year for annual system. External audit is conducted by Government body. The audit of A.F. is done by Accountant General of Himachal Pradesh from the audit department of the State Government and the audit of Government fund is done by auditors from Auditor General of India. The internal audit of PTA funds is done by the committee constituted by the head of the institution/ patron of PTA. The committee consists of chairperson and minimum two other senior faculty members. The audits of the funds in self-finance department are done annually by the chartered accountant at institutional level.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0.3

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.30	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Being a government institution, the college is fully funded by the Department of Higher Education, Government of Himachal Pradesh in all respects. Additional resources for engaging teachers and ministerial staff on a need basis and for carrying out minor development activities are generated through the Parent-Teacher Association Fund. The amalgamated fund collected through fees is another resource for

expenditure related to student-welfare projects. Money from these funds is used for various activities in the course of the academic year (e.g., sending teams for youth festivals, organizing college functions). The sanction for the money to be granted for expenditure is sought from the Principal and the Bursar. A utilization certificate is submitted by the convener of the concerned committee after the money is spent.

Principal, the Drawing and Disbursing Officer (DDO) of the college monitor the use of the resources received from the government through discussion with the Development Committee and Purchase committee. The Government fund, RUSA fund, and UGC fund are looked after by the principal in collaboration with the RUSA coordinator, UGC coordinator, Purchase committee, and Development committee. The allocated funds are utilized to purchase equipment, chemicals, organize seminars, workshops, and conferences. The principal makes recommendations for better handling of resources and effective mobilization of available funds for the betterment of the students, teaching, and non-teaching staff. A purchase committee is constituted by the principal for the particular purchase. The Purchase Committee follows all the formalities for the utilization of the fund. Quotations are sought and then following the required formalities, for utilization of funds, steps are taken. A supply order is given to the vendor for the purchase of any material. At times purchases are made by the local Cooperative society. If the purchase of materials is below three thousand, the purchase can be made directly without calling any tender. Principal call quotation for all the purchases above three thousand. Recently the Department of Higher Education instructed the college to make the purchase through GEM. Beneficiaries are added to the software and the payments are made online through the Public Finance Management System (PFMS).

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

We have had an active IQAC in place for the last five years. Keeping in mind the development of the college, the IQAC is consistently been engaged in planning and providing direction in the various aspects of development. The IQAC has been relentlessly engaged in creating an environment that drives the college closer to its objectives. It has been a constant effort on the part of the IQAC to bring the latest technology to the college in order to modernize its functioning. The participation of the students in enhancing quality is ensured by including student representatives in academic and administrative bodies and in cultural and extension activities. The IQAC plays its assigned part in quality enhancement by disseminating information on the various quality parameters of higher education to the faculty and the students, providing suggestions for introducing new programs for academic diversity, promoting research and creating an environment conducive to research, and promoting the use of technology for enhanced of teaching-learning. Following are the example of two practices implemented as quality enhancement measures:

1. **Advance Action Plan:** To chalk out the action plan for any activity, all HODs, convener/ program

coordinator of all units are invited to the meeting of IQAC. The action plan decided in this meeting is implemented by the head of the departments across the departments/units/cells of the College. The academic calendar which is prepared before the commencement of the academic session is the result of such an advanced action plan.

2. Students' Satisfaction on overall Institutional Performance: The Internal Quality Assurance Cell of the College conducts a manual student feedback system on overall institutional performance regarding the teaching-learning process, evaluation process, library services and administration by the College from the final semester students of the academic session. To quantify overall institutional performance four composite indices i.e., Teaching-Learning, Evaluation, Library and Administration is constructed. Students' responses are analyzed by the IQAC Committee and feedback is discussed in the meeting of IQAC with the Head of the Departments. The feedback report is submitted to the Head of the institution for taking initiatives in quality sustenance. It improves the student-teacher relationship; helps the teachers to improve their teaching-learning methods; creates a healthy communication between the students and the teachers; develops the skill of evaluation; helps the college administration to improve services and facilities in diverse areas like library, drinking water, cleanliness in the classrooms and toilets, hygienic food services in the canteen.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The College reviews its teaching learning process and learning outcomes through HODs who convey the departmental meeting and takes informal classroom feedback from the students. The student feedback on teaching-learning and evaluation process is collected and analyzed on a regular basis by IQAC. The feedback report is discussed with the Head of the Department and also discussed in the IQAC meeting which helps to take required steps. The sessional examinations on a regular basis help in assessing the learning outcomes.

After the first cycle of the NAAC accreditation process in 2016, the following shortcomings have been overcome with the efforts of the principal and IQAC

1. College Internal Academic audit: The college conducts the stock verification and academic audit annually to improve the quality of the teaching-learning process.

2. College External Academic audit: College has conducted an external academic audit by an authorized external agency (SGECT).

2. Incremental improvement in various as general aspects:

- Boundary wall around the college campus
- Installation of CCT cameras on the campus
- Additional blocks for P.G. Courses, self-finance courses, and IGNOU center
- Execution of water supply scheme
- Rain Shelter for students

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Being a co-educational institution, the Government Degree College Chamba is always sensitive and empathetic towards social problems pertaining to girl students. The college through education works for their social, economic and political development. The various initiatives taken for the promotion of gender equity are as follows:

Gender equity awareness programmes

- Gender equity cell is constituted in the college.
- Seminars/lectures are organized on the eve of International Women's Day.
- The college organized seminar/essay competition on "The Role of Education in Women Empowerment", "Domestic Violence against Women is a threat to Social Security", "Legal Rights of Women" in collaboration with departments of District Legal Authority.
- Workshop/programs/training is organized on "Women Self Defense" by NCC, NSS and sports department.

Safe and secure environment

To ensure a safe campus and a secure environment, the college has taken following initiatives:

- The regular presence of a gatekeeper is ensured.
- Regular monitoring through CCTV cameras is done to ensure security and safety of the girls.
- Double array of entry and exit staircase connecting the top floor of the building is provided.
- A grievance redressal box is established in the college for all students.
- There is an anti-ragging cell and sexual harassment cell in the college to deal with such problems.
- First-Aid Box is maintained by the office, NSS and NCC unit.
- Separate washrooms for the male and female teaching staff, non-teaching staff and students are provided.
- Identity Cards are issued to all students.

Guidance and Counselling

To ensure cordial environment among students, a guidance and Counselling cell is set up in the college. Time to time counselling is provided to boys and girls to resolve their problem concerned with studies or any other personal issues.

Common Room -The College has separate Girls Common room in the first floor of the building.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The measures taken by the college to manage different kind of waste to keep the environment clean are explained below.

Solid Waste Management- To keep the campus neat and clean and for the convenience of users the small dustbin is placed in each class room and big dustbin on each floor of the college building. Sometimes, the NSS volunteers clean the college campus as part of their activity.

Wide range of waste arises in chemical laboratories of science departments particularly the chemistry department, the solid materials such as broken glass, packing, paper, samples, and equipment are disposed of in a tank separately made for this purpose.

Liquid Waste Management- The liquid waste disposal is well managed by the college. The chemicals discharged from the chemistry laboratory are disposed of in a separate tank, outside the lab so that the waste does not ooze up in the nearby soil where there is vegetation.

E-waste management- The E-waste cannot be disposed of without the permission of the Government. However, the college keeps such waste in a planned way. The waste like broken furniture is brought in reuse after assembling the useable parts. Other E-waste materials like totally damaged furniture, out of function computers, non-functioning digital apparatus like Mother Board, Hard Drive and other office E-wastes are stored in a separate room.

Other than these, the college maintains clean and green campus. College campus is plastic free. For conservation of energy LED lights are used in some parts of college campus. Initiatives are taken to minimize communication through use of paper. College actively organizes Swachh Bharat Abhiyan to creates awareness and consciousness among students, teachers and ministerial staff.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

India is a country of diverse cultures where people belonging to different religious, racial, cultural, and lingual identities live together harmoniously. Keeping this view in mind, the Government Degree College Chamba maintains harmony and try to create sense of goodwill towards others in students. The students in the college are from Chamba town, Tissa (Hard area), Tribal area of Pangi and Bhormour. The admission process is carried out as per the government norms with specified reservation to socially and economically marginalized section of the society. Enough care is taken to earmark seats of each category.

In extension activities, the participation of faculty, students and non-teaching staff is commendable. Students along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies, and government campaigns. The flex board of environmental awareness, social harmony, unity, and moral values are displayed on the college campus.

The institute plays a catalyst role in the area to maintain peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. These activities have a very positive impact on society's cultural and communal thoughts. The college celebrates Independence Day, Republic Day, Gandhi Jayanti, Rastriya Ekta Divas, and Hindi Divas every year with great honour and respect. These programs organized by the college promote greater values of life, love, integrity fraternity and patriotism in the minds of the students. The faculty and students also stand with the peoples of country during pandemics and contribute their one- or two-day salary in chief minister relief fund.

Students contribute and participate in the activities of the red cross society. The NSS volunteers too show regards to the armed forces for their services to the nation, by collecting money from students, teachers and office staff of the college and handing over it to the State NSS Cell for contribution to the Armed Forces Flag Day. Thus, commitment towards nation, society and responsibility towards humanity at large is instilled in the minds of the students.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Institute ensures equality, liberty, fraternity while dealing with stakeholder. The preamble of the constitution is displayed in the college campus to create awareness on fundamental political principles, procedures, duties, rights, responsibilities, feeling of brotherhood and a sense of belonging among selves. Various activities are organized in the college to sensitize the students and employees on constitutional obligations.

Constitution Day: -Every year 26th November is celebrated as 'Constitution Day'. Various types of activities had been arranged to make this day meaningful by the Department of Political Science. Lectures by faculty, eminent speaker are arranged on this day to reiterate the significance of the constitution of India.

National Voters Day: - In order to encourage the students to take part in the political process, the Political Science Department takes initiative to organize the 'National Voters Day' on 25th of January every year.

Republic Day: -26th January 'Republic Day' is celebrated every year to commemorate the adoption of the constitution. On this day flag is hoisted. Speech on constitution formation and its importance are delivered by faculty members and principal of the college. The students get to know their duties towards their motherland and also the rights provided to each individual by our constitution.

Women's Day: -For helping women gain full and equal participation in global development, every year on 8th March International Women's Day is celebrated in the college.

International Yoga Day: -For the promotion of global health, harmony and peace June 21st is observed as 'International Yoga Day' which is observed by the faculty, learners and non-teaching staffs of the institute by performing meditation, yoga, pranayama. The day creates awareness about the medical benefits of Yoga in curing many diseases.

Independence Day; -The "Independence Day" celebrated annually on August 15 by hoisting the national pride "tricolour flag" in our college premises by the principal. Observance of this day makes us aware of our duties towards our nation and help to promote patriotism and national unity. On this day we also remember and commemorate all the great personalities and freedom fighters who had played a very important role and sacrificed their lives for our independence.

Teachers Day: - As a mark of appreciation to their mentor students of this institution celebrate Teachers' Day every year on 5th September which is the birth anniversary of the great teacher Dr Sarvepalli Radhakrishnan.

National Unity Day: -National Unity Day is observed on 31st October by the institute to commemorate the birth anniversary of freedom fighter Sardar Vallabhbhai Patel.

World Aids Day: -To raise awareness of the pandemic caused by HIV World Aids Day is observed on 1st December every year by the college.

Flag Day: -On 7th December every year students collect fund from every one and donate it for the welfare of the Armed Forces personnel, Flag Day is observed to honour the soldiers, airmen and sailors of India who fought on the borders to safeguard the country's honour.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Institution organizes National and International, commemorative days, events, and festivals with great zeal. Through the celebration of these events, the students, teaching and non-teaching staff of this college get to know the importance of national integrity in the country in general and their role in it particular. The events which are celebrated are:

- **25th January:** -National Voters Day- In order to encourage the students to take part in the political process.
- **26th January:** - Republic Day is celebrated every year to commemorate the adoption of the Constitution.
- **28th February:** - National Science Day is celebrated to memorialize the discovery of the “Raman effect” which led to Indian scientist C. V. Raman win the Noble Prize in Physics in 1930.
- **8th March:** - International Women’s’ Day is observed in the college every year to help students to eliminate discrimination against women.
- **15th August:** - Independence Day, a grand event is celebrated every year by the college with the unfurling of the flag by the principal of the college.
- **5th September:** - Dr. S. Radhakrishnan birth anniversary is celebrated as Teachers’ Day by the students to show their regards to the teachers.

- **8th September:** - International Literacy Day is organized in multipurpose hall, where faculty members and students of this college participate.
- **2nd October:** - Mahatma Gandhi birth anniversary is celebrated in the month of October through seminars, quiz competition based on the life of Gandhiji.
- **31st October:** - World No Tobacco Day is organized to draw attention to the prevalence of the tobacco epidemic and its negative health effects on the body and soul.
- **26th November:** - Constitution Day is celebrated by the Political Science Department to Commemorate the adoption of the constitution of India.
- **1st December:** - World Aids Day is observed to raise awareness of the pandemic caused by the spread of HIV infection.
- **7th December:** - Indian Armed Flag Day, to commemorate this day, the students of college collected money from the students, teaching and non-teaching staff and handed over to the State NSS cell.

File Description	Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice – 1 Subject societies of students and teachers

- **The objective of the best practice:** - To nurture the interest of students in the subject and to expand the two-way interaction between mentor and mentee to instill desired skills as per the vision of the college.
- **Context:** - The enrichment of the curriculum by including desired values like ethics, awareness on environmental and gender issues, and learning through experience and participation and solving problems is considered important for improving quality of higher education for global competitiveness and for the development of a nation.
- **Practice:** - Each department constitutes a subject society with members from students and teachers. Society organizes different activities in the department as per the decisions of the society. It organizes quiz competitions, expert lectures, remedial classes, interaction sessions, guidance and counselling sessions. Teachers of the respective department provide a conducive platform to students for enhancing their personality for learning different skills (soft, communication-writing-speaking, ICT, subject skills) and for learning the attitude of co-operation.
- **Evidence of success:** - Every subject society has to maintain the register of activities. The notice of the formation of society and notices of events are countersigned by the principal of the college. Society improves teaching-learning process, maintains the lab, and helps in organizing various activities.
- **Problems encountered and resources required:** -The major problem faced by the subject

societies is the scarcity of teachers. Most of the departments have either single or two teachers. It becomes difficult for a single teacher to organize all the activities of society apart from regular teaching work.

Best Practice – 2 Pear group instructions

- **Objective of the practice:** - To involve and give exposure to students in experiential and participative learning, beyond traditional classroom learning.
- **Context:** - It is universally accepted that students learn more by practice and teaching. It is needed to encourage students to participate in the teaching-learning process on the one hand and to acquire the assistance of students in practical, departmental activities to overcome the shortage of teachers on the other hand. This practice provides learning by teaching platform to students desirous of becoming teachers and scientists.
- **Practice:** -The students of higher classes are given the opportunity to teach or assist the students of lower classes in class or lab. This practice continues throughout the year depending on the interest of students.
- **Evidences of success:** - The increased participation of the students in the teaching learning process and the higher number of students pursuing the same subject in higher studies reflects the success of the practice.
- **Problem encountered and resources required:** - The students from rural areas are generally shy and introvert. They do not show keen interest in participative events. Even meritorious students lack in confidence.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Government Degree College Chamba is one of the oldest colleges of the state, established in 1958, with few teachers and programs of humanities. With the passage of time many diversified courses have been introduced, which provides easy access to quality education to the students of aspirational district Chamba. Such type of diversified courses attract more than 4000 students of the district, is not the case in other colleges in the vicinity.

Following are the key points that highlight the distinctiveness to its priority and thrust.

- **Undergraduate Programs:** - Govt. Degree College Chamba offers B.A., B.Sc., and B.Com. as undergraduate degree. The college has twenty-five (25) programs i.e., **B.Sc.** in Physics, Chemistry, Mathematics, Geology, Zoology, Botany, **B.Sc. Physical Science** with computers, **B.A.** in English,

Hindi, Sanskrit, Mathematics, Economics, History, Political Science, Public Administration, Geography, Sociology, Education, Journalism & Mass Communication, Music (Vocal), Music (Instrumental), Physical Education and **B.Com.**. Recently education has been included as teaching program in humanities. Apart from B.A., B.Sc., B.Com., **B.Voc.**, has been introduced in Retail Management and Hospitality & Tourism with 45 seats in each, to provide access to vocational education and employability to the students. About 3000 students are enrolled in these undergraduate courses. Most of the students are from rural and tribal areas and more than 60% are girls.

- **Post Graduate Programs:** - Govt. Degree College Chamba offers 20 seats each in post-graduation program in five (5) major subjects of the humanities i.e., English, Hindi, Economics, History and Political Science. Admission in these courses is made on the bases of merit of entrance test conducted by the affiliating Himachal Pradesh University Shimla.
- **Self-finance Programs:** - Government Degree College Chamba offers 40 seats each in BCA and BBA and 30 seats in PGDCA under self-finance programs. Students can get undergraduate education in computer application and business administration and post graduate diploma in computer application at their door step at nominal fee structure prescribed by the Himachal Pradesh University Shimla.
- **Library;** - College houses district library in the college campus apart from two libraries in separate campuses. Adequate reading space is provided to the students in collaboration with the district library from 8.a.m. to 8 p.m. Library has a collection of reference books, text books, various current affairs magazines etc., which is freely accessible to students. The college has INFLIBNET system for online books and book bank. The Book bank provides books for underprivileged students from various sections of the society.
- **Computer laboratory;** - Well equipped two computer laboratories are established in the two campuses of the college which provide access to internet facilities to the students.
- **IGNOU Study Centre:** - IGNOU Study Centre is housed in the college campus that provides accessibility to open and distance education.
- **NCC/NSS/Rover-Ranger/Red Ribbon Club/Scout and Guide;** - The institution emphasizes on the overall personality development and character building of the students. For this purpose, various activities other than academics are organized in the college campus to develop the overall personality of students. Students from management and computer applications organize industrial tour and trainings programs. Students are encouraged to participate in the sports, cultural activities and community-based programs conducted by NSS, NCC, Rovers and Rangers and Scout and guide.
- **Hostel Facilities;** - College has tribal hostel for the students of Bharmour and Pangri tribal area. A solar system in collaboration with Electricity Board of Himachal Pradesh is installed in the hostel roof top to save on electricity bill.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Core Values of Government Degree College Chamba

- Unbiased Service with non-excludability
- Quest for quality higher education
- Inculcating brotherhood for peace

Concluding Remarks :

With its substantial land area spread over three campuses, expanding infrastructure, and dedicated human resources working with innovative policies at all levels, the college has the potential for long-run growth and development. The college is working on time tested multidisciplinary curriculum with a set mechanism of implementation that keeps on improving with new ideas. With the availability of new technologies and improved capabilities of a blend of young and experienced staff and greater demand from learners with time, the teaching-learning process is continuously improving. The greater participation and dedication shown by students in NCC, NSS, sports, cultural, yoga, vaccination drives, field-based studies and other program organized in line with government policies for social development proves the success of extension activities in the college. The college is in MOU with national and international institutions and has organized national as well as international conferences and its faculty has many achievements to its credit in the field of research and it is being passed out to learners too.

Despite tough mountainous terrain, harsh weather at times and insufficient development effort by agencies in this aspirational district of India, the governance of higher education in the college is never found wanting because of conventions set by its predecessors and the unity, togetherness and brotherhood of college staff and the people of Chamba. This is proved by the efficient working of various subject societies and ever busy, young and experienced staff and students working for long hours putting in extra efforts and personal sacrifices under the guidance of the principal.

The college is moving ahead with its said vision and mission to serve **“without excludability”** like the river **“Ravi”** serves nations and merges in the Arabian sea. Needing proper support from India as a nation, the Government Degree College Chamba, one of the oldest Colleges standing robustly with times and providing a launch pad in life to ever incoming students in large numbers and fond memories to its outgoing alumni, has a great future.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 09 Answer after DVV Verification: 07</p> <p>Remark : Input is edited as per HEI response.</p>																				
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1279</td> <td>149</td> <td>70</td> <td>40</td> <td>80</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>40</td> <td>0</td> <td>40</td> <td>80</td> </tr> </tbody> </table> <p>Remark : As there is no documents provided for 2018-19, the value is zero. Others, values are updated as per the documents provided. Most of the documents are provided for the session 2021-22 which are not considered.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1279	149	70	40	80	2020-21	2019-20	2018-19	2017-18	2016-17	25	40	0	40	80
2020-21	2019-20	2018-19	2017-18	2016-17																	
1279	149	70	40	80																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
25	40	0	40	80																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 1817 Answer after DVV Verification: 1245</p> <p>Remark : Input is edited as per HEI response.</p>																				
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p><i>1) Students</i></p> <p><i>2)Teachers</i></p>																				

3)Employers**4)Alumni**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : Alumni feedback documents are missing. Input is edited accordingly

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**2.3.3.1. Number of mentors**

Answer before DVV Verification : 51

Answer after DVV Verification: 33

Remark : As the number of full time teachers is 33, the value is edited.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	1	2	2	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : modified by considering workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship only

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3442	717	1603	730	1052

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2053	462	1233	381	576

Remark : Input is edited as per HEI response.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 25

Answer after DVV Verification: 20

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2.76405	0.05171	0.10295	0.18722	0.72229

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.76405	0.05171	0.10295	0.19022	0.72229

Remark : Input is edited as per HEI response.

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 721

Answer after DVV Verification: 44

Remark : Input is edited as per documents provided in HEI response.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
27.01	0	32.81	9.56	47.58

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
27.01	0	42.81	9.56	47.58

Remark : Input is edited as per HEI response.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	05	08	14	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	04	11	12

Remark : Input is edited as per HEI response.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
02	04	10	17	13

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	05	10	17	13

Remark : Input is edited as per HEI response.

6.3.4	<p>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).</p> <p>6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 472 1046 607"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>47</td> <td>17</td> <td>04</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 685 1046 819"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>11</td> <td>03</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Remark : Input is edited as per HEI response.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	47	17	04	01	01	2020-21	2019-20	2018-19	2017-18	2016-17	18	11	03	01	01
2020-21	2019-20	2018-19	2017-18	2016-17																	
47	17	04	01	01																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
18	11	03	01	01																	
7.1.2	<p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : As per HEI response, it fulfills 3 criteria.</p>																				
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above Remark : Documents provided by HEI is not sufficient to verify the claim. As there is a proof of only rain water harvesting, the input is edited.</p>																				
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p>																				

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: B. 3 of the above

Remark : The provided documents satisfying 3 criteria. Hence, input is edited.

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>13</td> <td>12</td> <td>12</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>13</td> <td>12</td> <td>12</td> <td>11</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	14	13	12	12	11	2020-21	2019-20	2018-19	2017-18	2016-17	13	13	12	12	11
2020-21	2019-20	2018-19	2017-18	2016-17																	
14	13	12	12	11																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
13	13	12	12	11																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>923</td> <td>1170</td> <td>1093</td> <td>795</td> <td>824</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>960</td> <td>1439</td> <td>1024</td> <td>864</td> <td>818</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	923	1170	1093	795	824	2020-21	2019-20	2018-19	2017-18	2016-17	960	1439	1024	864	818
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3.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>36</td> <td>35</td> <td>35</td> <td>34</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>36</td> <td>34</td> <td>34</td> <td>33</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	33	36	35	35	34	2020-21	2019-20	2018-19	2017-18	2016-17	33	36	34	34	33
2020-21	2019-20	2018-19	2017-18	2016-17																	
33	36	35	35	34																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
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NAAC